

SGK GOVERNMENT DEGREE COLLEGE
DEPARTMENT OF COMMERCE
ANNUAL DEPARTMENTAL PLAN 2025 - 2026

S.No.	Name of the Programme	Expected Date/Month	Remarks
1	Semester Curriculum Plan	First week of the Semester @July 2025	To be prepared by faculty member for each subject
2	Teaching Synopsis	@Monthly (start of each unit)	To be prepared by faculty member for each topic
3	Teaching Diary	5 th - 7 th of Every Month	Prepared by the faculty for the previous month
4	Bridge Course	2 nd week of July & August	For first-year vocational stream students to bridge knowledge gaps
5	Student-Centric Practices (e.g., Collaborative Learning, Peer Group Learning)	August 2025 – March 2026	1. Peer-led group study 2. Student-run micro-teaching activities
6	Implementation of Certificate Courses	NOV 2nd Week 2025	Certificate course on " Statical Analysis"
7	Internal Examinations / Preparation of Question Bank & Papers	September 2025 & February 2026	Faculty to submit question papers and blueprints per IQAC format
8	Innovative Teaching–Learning Practices	1. Interactive simulations 2. Think-pair-share model	Propose any two practices of the department
9	Invited Lectures by Faculty in Other Institutions	Faculty to deliver guest lectures in allied colleges February & March	Submit plan of the faculty proposed visits to other colleges

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10	Attending BoS in University / Other Colleges	July–August 2025	Faculty attended 2 Board of Studies meetings (Autonomous colleges) Submit details of participation
11	University Exams Result Analysis	Target for 2025–26: $\geq 90\%$ Within two days after results declaration	Submit previous year's result analysis and expectations for the current year
12	Continuous Internal Assessment (CIA)	Report of CIA-I and II submitted; includes performance analysis	Submit a brief report of previous year CIA in separate sheet.
13	Organizing Workshops / Seminars / IPR	National Workshop on “Organic Synthesis using Eco-solvents” @November 2025	Propose a minimum of one programme of the department
14	Attending Seminars/Workshops & Presenting Papers / Chairing Sessions	Proposal for Attending 2 Seminars for Each Faculty	Propose a minimum of two for each faculty
15	Paper Publications	Minimum two per faculty (UGC CARE-listed journals)	Propose a minimum of two for each faculty
16	Capacity Building (Workshops for Faculty & Non-Teaching Staff)	Capacity Building through iGot Karmayogi	Propose a minimum of one for the department
17	Consultancy Services	Tax Consultancy Service	Propose Free Tax Consultancy for Staff
18	Extension & Outreach Programmes	Creating awareness for the public about GST & Consumer Rights	Propose a minimum of one outside the college. Collobarate with any NGO of Govt. Organisation

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19	Organizing Literary & Cultural Events	Consumer in Digital era Themed "Skit by Students"	Propose a minimum of one activity for the Dept
20	Faculty Forum (FF)	M.Jagadeesh =Income Tax Reforms	Propose one FF per Department member with month and topic
21	Student Seminars	Conducting Class room Seminars	Propose number of topics; departments must produce a list of topics and students
22	Quiz Programmes	Subject Quiz (Feb 2026)	Propose a minimum of one per semester per department (one subject-related and one general)
23	Ward Counselling	III B.Com – Weekly Once II B.Com – Weekly Once	Proctors should mention the class and schedule of ward counselling
24	Guest Lectures in the College	Guest Talk: "On Stock Market Anlysis" @March 2026	Propose a minimum of one per semester per department
25	Coaching for Employment / Career Counselling	Session: Placements Awareness in Insurance Sector @ August 2026	Propose a minimum of one session; announce title and tentative timeline
26	Coaching for PG Entrance	Regular weekend classes + monthly mock tests @October 2025 – March 2026	Submit departmental plan
27	Publications	Target: 2 publications (UGC CARE) @July 2025 – March 2026	Minimum papers as per the UGC guidelines

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28	Departmental Activities	Five Activities: Poster, Quiz, Workshop, Alumni Talk, @August 2025 – March 2026	Propose at least five activities in advance; Submit list and Tentative Time Line for all in this plan
29	Best Practices	“Promoting Entrepreneurship in Student Community” @December 2025	Propose a minimum of one best practice of the department
30	Remedial Coaching	For slow learners – schedule submitted @November 2025 – March 2026	Submit plan of action
31	Student Progression	Last year PG progression: 40% Expected: 80% this year	Note previous year progression and expected progression for current year
32	PPTs & YouTube Videos	Topic-wise videos on TLC, Retrosynthesis, Green Catalysis	List old PPTs/videos (topic/semester-wise) and propose new ones for the current year. Topic wise list is essential.
33	Use of Computer Lab / LCD Projector	Digital classes for spectroscopy and retrosynthesis topics	Propose topics and timeline for use
34	Use of Library & E-Resources	Access through ONOS, NLIST, DELNET, and e-journals encouraged @Weekly (ongoing)	Propose plan of action

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